

GREEKTOWN SSA#16
APRIL 20, 2023 VIRTUAL MEETING MINUTES – FINAL

Commissioners Virtually Attending

Frank J. Caputo, (FC)
Eve Moran, (EM)
Anastasia Makridakis, (AM)
Lorraine Rieff-Liakouras, (LRL)
Tom Paspalas, (TP)

Others Virtually Attending

Rod Burch, (RB), Exec. Director WCA
Dean T. Maragos, (DTM), Advisor
Tia Angelos, (TA), SSA #16 Program Director
Janie Gallagher, Gallagher, Inc.
Mark Drummond, Gallagher, Inc.
Marty, Alderman Conway's Assistant

Commissioners Absent

Maria Tsourapas

I. Call to Order, Roll Call – The meeting was called to order at 1:37 p.m. A quorum was present.

II. Community Participation – Marty, the assistant to Alderman Bill Conway of the 34th Ward, was in attendance. We welcomed Marty and the Alderman to work with us in the community.

III. Review and Vote on Approval of SSA #16 March 23, 2023 Meeting Minutes – There was a motion by FC and seconded by AM to approve the SSA #16 March 23, 2023 meeting minutes as written. The motion passed unanimously.

IV. Old Business

- A. Holiday Lights RFP – TA explained that the current vendor for the Holiday Lights has given us poor service and she requested a new RFP to get a new vendor. There was a motion by FC and seconded by AM to get a new RFP for a new Electric Vendor. The motion passed unanimously. After discussion, there was a motion by FC and seconded by AM to get a new electric company for this project. The motion passed unanimously.

V. New Business

- A. Gallagher Consulting Streetscape Project Update – FC gave background to the Commissioners on this project. FC informed the Commissioners that there was a request to pay an advance of \$200,000 which the SSA authorized and was paid. FC will give DTM, General Counsel a copy of the front and back of the contract for his files. FC suggested that due to the confusion caused by the recent changes, FC wants to revisit the project and discuss with the City a refund or transfer of \$200,000 to a new fund which is approved by the SSA. Janie Gallagher of Gallagher, Inc. stated she wants to talk to the Department of Planning and Development to specify why the new higher costs occurred. She will report at the next meeting.

Mark Drummond was in attendance, and he stated that he also will inquire of the City concerning what the City wants Gallagher to do. There was a motion made by FC and seconded by AM to defer the matter to the next meeting when we will receive reports from the Gallagher agents. The motion passed unanimously.

- B. Lakota Group Proposal on Strategic Plan Revisions – There was much discussion concerning the various options to move forward on the Strategic Plan. There was a

motion made by FC and seconded by EM to establish a new RFP for the Strategic Plan and after the new RFP is completed we will then move forward on the project. The motion passed unanimously. There was discussion by EM, FC and RB concerning the RFP and the procedures for the Strategic Plan. It was discussed that there would possibly be community meetings held to explain to the community what is transpiring with this project. There was also a discussion by EM to have a digital projection on the museum wall and a mural on the museum.

- C. Q1 2023 Performance Review – RB explained that there was a large spike in traffic on the website due to the Parade which was very successful. We also had landscaping costs in the 1st Quarter and the Art Program in the 1st Quarter. There was a motion made by FC and seconded by EM to accept the Q1 2023 Performance Review given by RB. The motion passed unanimously.
- D. Annual Report Proposal – TA gave background on the report. There was a motion made by AM and seconded by EM to accept the report and to expend \$1,578.00. The motion passed unanimously.
- E. 2022 Audit Report – RB reported that the accountants did not have their draft ready for today's meeting of the Audit Report. There was a motion by TP and seconded by AM to await the final draft and to hold a special meeting of the SSA. The motion passed unanimously.

VI. Reports & Updates

- A. Chairman Report – FC thanked Justine Fedak for her outstanding work as she is leaving the SSA #16 Commission.

There was a motion by EM and seconded by AM to have TA investigate the possibility of having a Holiday Tree in the Van Buren and Halsted Temple. The motion passed unanimously.

- B. Program Manager Report/Sole Service Provider Report – TA said the Parade was very successful and there was a big jump in Social Media attention.

RB then stated that the 2024 Budget Cycle will have a deadline of June 2, 2023. Our Finance Team will meet to determine the budget analysis. There will be a vote on the May 25, 2024 Budget. RB, FC and DTM will do the draft of the next Budget.

VII. Adjournment – At 2:40 p.m. there was a motion by TP and seconded by FC to adjourn the meeting. The motion passed unanimously. The next SSA #16 Commissioner meeting is on May 18, 2023.